



ReStore Guidelines- COVID-19

Effective July 31st, 2020

York Habitat for Humanity is committed to keeping our staff, sub-contractors and volunteers safe. As we return to work, we have developed the following guidelines for our job sites to mitigate the spread of COVID-19.

As appropriate requirements and details may be revised based on the developments of governmental response. We appreciate your patience.

Volunteers

When scheduling a group, there must be a designated “group leader”. If something were to change about your scheduled date, or the size of your group, this person will be contacted by the Volunteer Services Manager, Kasey Lofties.

Order States

Yellow Phase – Stores can have to 50% occupancy if you can meet safety requirements.

Green Phase – All businesses that were operating at 50% occupancy in the yellow phase may increase to 75% occupancy.

All Volunteers and staff upon arrival at the store, will have their temperature checked by a non-contact temperature gun and will also be asked the following questions:

- Have you tested positive for COVID-19?
- Are you currently or recently experiencing any acute respiratory illness symptoms such as fever, cough, or shortness of breath?
- Have you been in contact with any persons who have tested positive for COVID-19?
- Have you been in close contact with any persons who have traveled and are exhibiting acute respiratory illness symptoms?

If the staff person or volunteer has a fever, or answers “yes” to any of the prior questions, they will not be allowed on the jobsite. If the volunteer in question is part of a group, the group leader will be informed.

General Rules for the ReStore

- There will be a maximum of 8 volunteers scheduled daily.
- Volunteers and staff will be provided appropriate personal protective equipment (PPE) when on the job site, which includes gloves and a face mask and safety goggles when appropriate. These are yours to keep do not return them to Habitat.
- Volunteers will be briefed before each shift in safety and sanitization protocols to keep themselves and the customers safe.
- All volunteers and staff will remain at least 6 feet apart, except when it is unavoidable, per the order, and then all safety precautions will be implemented!

Order States:

Require social distancing (6-feet minimum distance between workers) unless the safety of the public or workers require deviation (e.g. drywall, team lifting, etc).

- If practicable, stagger breaks and lunches to keep group numbers low.
- Social Distancing guides will be visible around the store and sneeze guards will be installed at the registers.
- Frequent sanitization of the restrooms will occur.
- Please only touch the surfaces you must touch to perform your work
- Please keep your mask on at all times.
- CDC-approved sanitizer and wipes will be provided and available to all staff and volunteers before, during, and after their time volunteering.
- We will limit the sharing of tools whenever possible. When a tool must be shared, a sanitizer or wipe will be used to disinfect the tool or piece of equipment.
- The public will be asked to wear masks when dropping off items at the Store.

At the end of each work day, staff and volunteers can expect YHFH staff to clean and/or disinfect all used equipment, tools, and other regularly used elements of the worksite (handles, door knobs, etc.). Used cleaning materials and PPE will be discarded and trash receptacles will be changed frequently.

REPORTING

If at any time after you have been on a Habitat worksite, are symptomatic, being tested or test positive for COVID-19, or learn that a member of your household is COVID-19 positive, please advise our Executive Director or Pandemic Officer immediately. Failure to do so can lead to preventable community spread and cause severe illness or death in the most vulnerable among our friends, co-workers and families.

Tammi T. Morris or Sam Butera can be reached at 717.854.6168